

1" Left Margin

88 Olivine Street, Greenpark Village  
San Isidro, Cainta, Rizal 1900

1" Right Margin

23 July 1971

**Mr. John Paul Gonzales**  
General Manager  
**VICTORYLAND CORPORATION**  
220 Wilson Street, Greenhills  
San Juan City 2500

Dear Mr. Gonzales:

Greetings!

I am a graduating student majoring in Marketing Management - Bachelor of Science in Business Administration (BSBA) at ICCT Colleges Foundation, Inc. in search of a possible On-the-Job Training (OJT) site / internship position. I believe that your company would provide me a valuable professional experiences including career commitment, academic performance and work ethics.

A copy of my resume has been enclosed for your review. I am motivated, hardworking, and willing to learn and apply my knowledge in a real work situation. I would appreciate a few minutes of your time and further discuss my application for internship. I can be reach through mobile number 0923.123.4567 or e-mail [denver.s.aguilar@gmail.com](mailto:denver.s.aguilar@gmail.com).

I am looking forward for your kind consideration. Thank you and More Power!

Sincerely,

Denver S. Aguilar